



SANSKARDHAM KELAVANI MANDAL's
JASHBHAI MAGANBHAI PATEL COLLEGE OF COMMERCE
off: M. G. Road, Near Azad Maidan, Goregaon (W), Mumbai 400 090.
NAAC REACCREDITED-Grade-C CGPA 1.85
Ph: 28737858, Fax: 28787859 website: www.jmpcollege.org, Email: jmpcollege@gmail.com

21st August 2020

The Meeting of the IQAC will be held on 31st August 2020 at 11.00 am in the New Seminar Room to discuss the following agenda

1. Reading the minutes of the previous meeting
2. To confirm the minutes
3. Review and feedback on NAAC Peer Team Visit
4. To discuss AQAR 2019-20 and Academic Audit
5. To approve the perspective plan and Academic Calendar for the year 2020-21
6. Any other matter with the permission of the Chair.

You are requested the meeting on time.

Mrs. Gracy Dsouza

I/C Principal

IQAC Coordinator
I/C PRINCIPAL

Jashbhai Maganbhai Patel College of Commerce

Minutes of the meeting held on 31st August 2020 at 11.00 am in the new seminar room.

A meeting of the Internal Quality Assurance Cell was held on 31st August 2020 at 11.00 am in the new seminar room.

Following members were present-

I/C Principal Mrs. Gracy Dsouza

Mr. Bains D. Reddy

CA Shailesh Palsuledesai

Mrs. Pranita Kamath

Mrs. Vinaya Modak

Dr (Mrs.) Vidya Hanchinal

Mr. Ashish Shah

Mrs. Shweta Pandey

Mrs. Renu Vyas

Gracy

AB

Shailesh

P. Kamath

V. V. Modak

Vidya

Ashish

Shweta
Renu Vyas

I/C Principal and IQAC Coordinator Mrs. Gracy Dsouza chaired the meeting.

Mrs. Gracy Dsouza welcomed all members to the meeting.

The proceedings of the meeting are as follows:

Reading the minutes of the previous meeting –

Mrs. Pranita Kamath read the minutes of the previous meeting which were confirmed unanimously by all members.

Review and feedback on NAAC Peer Team Visit.

I/C Principal Mrs. Gracy Dsouza discussed the grade sheet and recommendations made by the NAAC Peer Team. Members expressed their displeasure regarding the poor NAAC grade received. Mrs. Renu Vyas asked the members to make a perspective plan for 5 years to improve the grade for the next NAAC.

To discuss AQAR 2019-20 and Academic Audit.

Mrs. Gracy Dsouza informed about the mail received from the University of Mumbai regarding the submission of the Academic Audit report for the year 2016-17, 2017-18, 2018-19. Following staff members were allotted the work of preparation of Academic Audit –

- ✓ Dr. Vidya Hanchinal & Mrs. Crimita Almeida – 2016-17
- ✓ Mrs. Pranita Kamath & Ms. Jigna Cholera – 2017-18
- ✓ Mrs. Shweta Pandey & Mr. Shahid Qureshi – 2018-19

I/C Principal informed that AQAR 2019-20 was under preparation. Mr. Bains Reddy was in charge of the AQAR preparation and Mrs. Soniya Sharma and Ms. Aayesha Ansari were on

the team. Mrs. Gracy Dsouza also informed that due to the pandemic and lockdown, it is difficult to gather the information and documents. Nevertheless, Ms. Aayesha has started gathering the necessary information for the same. It was decided that Mr. Ashish Shah will upload the AQAR 2019-20

To prepare a perspective plan and approve Academic Calendar for the year 2020-21

Dr. Vidya Hanchinal suggested that a perspective plan for five years be prepared by the IAQC. It should be prepared on the parameters of 7 criteria given by NAAC and communicated to all the committees.

Mrs. Gracy Dsouza presented the Academic Calendar. The activities planned in the academic calendar were prepared considering the online mode of teaching and the pandemic situation. The academic calendar was approved by the committee.

Any other matter with the permission of the Chair.

Mrs. Pranita Kamath informed us that the college website needs to be updated. It was decided that Mr. Ashish Shah and Mr. Shahid Qureshi will be looking after the website up-gradation. I/C Principal Mrs. Gracy Dsouza suggested forming a technical team comprising staff and students who are comfortable with technology. The members agreed for the same.

The meeting ended with vote of thanks to the chair.


I/C PRINCIPAL
Jashbhal Maganbhai Patel College of Commerce

Minutes of the I.Q.AC Meeting held on 25th January 2021.

A meeting of the Internal Quality Assurance Cell was held on 25th January 2021.

The following members were present in the meeting

Mrs. Gracy D'souza,	I/C Principal and I.Q.A.C Coordinator	<i>Gracy</i>
Mrs. Renu Vyas	Member Representative of the Management	<i>Renu Vyas</i>
Mrs. Vinaya Modak	Member	<i>Vinaya Modak</i>
Dr. Vidya Hanchinal,	Member	<i>Vidya Hanchinal</i>
Mrs. Pranita Kamath,	Member	<i>P. Kamath</i>
CA Shailesh Palsuledesai,	Member	<i>Shailesh Palsuledesai</i>
Mr. Baini Reddy	Member	<i>Baini Reddy</i>
Mr. Ashish Shah,	Member	<i>Ashish Shah</i>
Mrs. Shweta Pandey	Member	<i>Shweta Pandey</i>

The following points were discussed:

1. Mrs. Gracy D'Souza explained the importance of the Feedback work and AQAR 2020-21 work to be completed. It was decided that for Part A of the AQAR, all the information will be supplied by the office.
2. For Part B the information will be supplied by the Criterion Heads. It was decided that according to the last NAAC, all the heads of the criteria will be continued. It was decided that Mr. Sachin Devare, will be included in Criterion II to assist Mr. Baini Reddy. Criterion-wise files will be created and uploaded in A.Q.A.R.
3. Record maintenance work was assigned to Mrs. Gracy D'Souza, Dr. Vidya Hanchinal, Mrs. Shweta Pandey, and Mr. Shahid Qureshi. It was decided that formats for collecting the activity reports will be prepared.
4. It was decided to study the recommendations given by the NAAC Peer team and make efforts to implement those recommendations. To boost up the placements, efforts should be taken by all the departments. More MOUs be signed by all the departments for the promotion of higher education. The course in Tally and GST should be conducted for all the students. There should be more webinars for the students for their overall improvements. Regular meetings of the Mentor-Mentee should be conducted.

5. For Criterion II, student-centric activities related to teaching-learning should be conducted. More attention should be given to E-content development. There should be training given to all the faculties to prepare Course contents or learning objectives as per Bloom's Taxonomy.
6. More short-term courses should be conducted and there should be a budget for such programs. A discussion was held on the perspective plan of the institute.
7. A discussion was held on organizing theme-based activities as per the NAAC guidelines. Feedback should be collected on the Curriculum from Students, Parents, and Employees. A student satisfaction survey should be conducted. Feedback on the curriculum is to be taken from the departments.
8. It was decided that every department must organize a minimum of one Workshop along with IQAC.


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1st April 2021

NOTICE

Meeting of the Internal Quality Assurance Cell (IQAC) will be held on 7th April 2021 at 11.30 am in the Seminar Room.

Agenda

1. Reading the minutes of the previous meeting.
2. Review of activities conducted.
3. Feedback From stakeholders – Curriculum
4. Student Satisfaction Survey
5. AQAR 2019-20
6. AQAR 2020-21
7. Programs to be conducted by IQAC in April/May
8. Any other matter


Mrs. Gracy D'souza
I/c Principal

IQAC Coordinator
I/C PRINCIPAL

Jashbhai Maganbhai Patel College of Commerce

Minutes of the meeting held on 7th April 2021 at 11.30 am in the new seminar room.

A meeting of the Internal Quality Assurance Cell was held on 7th April 2021 at 11.30 am in the new seminar room.

Following members were present-

I/C Principal Mrs. Gracy Dsouza

Mrs. Renu Vyas

Mr. Bains D. Reddy

CA Shailesh Palsuledesai

Mrs. Pranita Kamath

Mrs. Vinaya Modak

Dr (Mrs.) Vidya Hanchinal

Mr. Ashish Shah

Mrs. Shweta Pandey

Mr. Shahid Qureshi

Mr. Bharat Nirmal (Alumni)

I/C Principal and IQAC Coordinator Mrs. Gracy Dsouza chaired the meeting.

Mrs. Gracy Dsouza welcomed all members to the meeting.

The proceedings of the meeting are as follows:

The minutes of the previous meeting were read and confirmed. No matters arose out of the minutes.

Mrs. Gracy Dsouza enquired about the activities conducted during the year. As the lockdown was in force, all competitions were conducted in online mode. Mrs. Pranita Kamath and Mrs. Shweta Pandey informed the committee about the activities and webinars conducted by various cells and associations. Mr. Ashish Shah gave detailed information on activities conducted by the B. Sc. IT department.

Mr. Shahid Qureshi was asked to conduct feedback on the curriculum from students through Learning Management System. Mrs. Sonali will prepare the questionnaire for the same. It was decided that feedback on the curriculum from teachers will be taken by the coordinators and the Heads of the respective departments.

The student satisfaction survey will be conducted in the last week of April. The questions of the student satisfaction survey recommended by the NAAC will be taken for the survey.

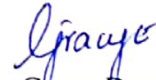
Mrs. Gracy Dsouza informed that the final draft of AQAR 2019-20 was prepared by Ms. Aayesha Ansari and Ms. Anuja Narvekar. The same will be uploaded after members of IQAC go through it and finalize it.

It was decided that all criterion teams of AQAR 2021 will meet this month and submit a draft in the month of May 2021.

Programs and webinars to be conducted in the month of April/ May were discussed. Mrs. Shweta Pandey informed the committee that the BMS and BAF department will be organising a virtual industrial visit in the month of May 2021.

The perspective plan for the academic year 202-22 was to be prepared by the first week of June. Suggestions were made to strengthen the alumni's involvement in college activities.

No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Incharge Principal to meet regularly over an informal discussion about the status of work completed.



Mrs. Gracy Dsouza
Incharge Principal
IQAC Coordinator
I/C PRINCIPAL

Jashbhai Maganbhai Patel College of Commerce